

1-week digital skills training modules learning outcomes.

GRAPHIC DESIGN

Upon completing this one-week graphic design training, participants will acquire fundamental skills in design principles, color theory, typography, and layout composition. They will gain hands-on experience using industry-standard graphic design tools such as Adobe Express, Canva, PosterMyWall enabling them to create visually appealing and effective designs. Additionally, participants will develop a basic understanding of design trends, user experience (UX) considerations, and the ability to communicate ideas visually. This training aims to empower individuals with the foundational knowledge and practical skills needed to create professional and impactful graphic designs.

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BASIC WEBSITE DESIGN

By the end of the week, participants will have a foundational understanding of website design principles and the practical skills needed to create a basic, responsive webpage. This training provides a stepping stone for further exploration and advancement in web development.

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MOBILE VIDEO EDITING

At the end of this one-week mobile video editing training, participants will be equipped with the skills and knowledge to proficiently edit videos using mobile devices. They will have a comprehensive understanding of popular mobile video editing apps, be able to import and organize footage, apply basic and advanced editing techniques, enhance visual and auditory elements, and export high-quality videos suitable for various platforms. Additionally, participants will gain insights into effective storytelling through video editing and be prepared to create engaging and polished content independently using their mobile devices.

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MOBILE AUDIO EDITING

By the end of this one-week training in mobile audio editing, participants will be able to proficiently navigate and utilize key features of mobile audio editing applications. They will acquire the skills to import, edit, and enhance audio recordings using mobile devices, mastering essential tools for trimming, cutting, and arranging audio clips. Additionally, participants will learn to apply basic audio effects, equalization, and noise reduction techniques to enhance the overall audio quality. Through

practical exercises and real-world scenarios, participants will gain hands-on experience in mobile audio editing, empowering them to produce professional-sounding audio content on the go.

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PODCASTING

Upon completion of this one-week podcasting training, participants will be able to:

- Understand the fundamentals of podcasting, including equipment, software, and basic audio editing techniques.
- Develop effective storytelling and content creation skills tailored to the podcasting medium.
- Gain insights into audience engagement strategies, including building a listener base and promoting podcasts on various platforms.

EFFECTIVE SOCIAL MEDIA USAGE

Upon completion of the one-week training in Effective Social Media Usage, participants will be able to:

- Demonstrate a comprehensive understanding of key social media platforms, their features, and functionalities.
- Develop a strategic approach to crafting and sharing engaging content tailored to their target audience.
- Implement best practices for building and managing an impactful online presence while maintaining professionalism.
- Utilize analytics tools to assess the performance of social media efforts and make data-driven decisions for optimization.
- Apply ethical considerations and adhere to industry guidelines when engaging with followers and managing online interactions.
- Develop skills in crisis management and resolution within the context of social media, maintaining brand integrity.

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VIRTUAL REALITY CONTENT CREATION

Following a one-week virtual reality content creation training, participants will have acquired comprehensive skills and knowledge in the following areas:

They will understand the foundational concepts of virtual reality, including immersion and spatial interactions, and will be proficient in working with VR hardware and software tools. The training will empower them to design and create engaging virtual environments, incorporating spatial audio and interactive elements for a dynamic user experience.

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PHOTO EDITING

Upon completing a one-week photo editing training, participants will acquire the fundamental skills and knowledge necessary to enhance and manipulate digital images effectively. Participants will be proficient in using industry-standard photo editing software, understanding essential concepts such as color correction, exposure adjustments, and composition techniques. They will also gain practical experience in retouching, cropping, and applying various filters to achieve desired visual effects.

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DATA VISUALIZATION

By the end of this one-week training in data visualization, participants will be able to:

- Understand the fundamental principles of data visualization, including the importance of clear communication and effective storytelling through visual representations.
- Proficiently use popular data visualization tools such as Tableau or Power BI to create a variety of charts, graphs, and dashboards.
- Interpret and analyze data effectively, identifying patterns, trends, and outliers through visual exploration.
- Apply best practices in color theory, design principles, and data labeling to enhance the clarity and impact of their visualizations.

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EFFECTIVE USE OF AI TOOLS

Upon completion of this one-week training in Effective Use of AI Tools, participants will be equipped with Comprehensive Understanding of AI Concept and practical ethical skills in AI content generation.

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1 month digital skills training modules learning outcomes

WEBSITE DESIGN AND PUBLISHING

Upon completion of this one-month training in Website Design and Publishing, participants will gain the following learning outcomes:

- Proficient in HTML and CSS: Develop a strong foundation in HTML and CSS, enabling participants to create well-structured and visually appealing web pages.
- Responsive Design Skills: Acquire the ability to design websites that adapt seamlessly to various screen sizes and devices, ensuring a positive user experience across desktops, tablets, and smartphones.
- Content Management Systems (CMS): Gain hands-on experience with popular CMS
 platforms like WordPress, enabling participants to efficiently manage and update website
 content.

- Basic JavaScript and Interactivity: Introduce participants to the basics of JavaScript for creating interactive and dynamic elements on websites, enhancing user engagement.
- Domain and Hosting Management: Learn the essentials of domain registration and hosting services, enabling participants to confidently launch and manage their websites on the internet.
- Search Engine Optimization (SEO) Basics: Understand the foundational principles of SEO to enhance website visibility on search engines and attract organic traffic.
- Troubleshooting and Debugging: Develop problem-solving skills for identifying and resolving common issues in web design, ensuring smooth functionality of websites.
- Project Portfolio Creation: Compile a personal portfolio showcasing the skills acquired during the training, providing participants with a tangible demonstration of their capabilities to potential clients or employers.

By the end of this training, participants will be equipped with the knowledge and practical skills needed to design, publish, and maintain professional and effective websites.

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AUDIO PRODUCTION AND PODCASTING

Upon completion of this one-month training in Audio Production and Podcasting, participants will acquire the following learning outcomes:

- Foundational Knowledge: Gain a comprehensive understanding of audio production principles, including sound recording, editing, and mixing techniques, as well as an overview of podcasting concepts.
- Technical Proficiency: Develop hands-on skills in using industry-standard audio editing software, mastering sound equipment, and implementing effective recording and editing workflows for podcasts.
- Creative Expression: Explore creative approaches to storytelling and content creation in the context of podcasting, fostering the ability to produce engaging and high-quality audio content.
- Podcasting Essentials: Grasp the fundamentals of podcast planning, scripting, hosting, and distribution, enabling participants to confidently initiate and manage their own podcasts.
- Quality Assurance: Acquire the ability to critically evaluate and enhance audio quality, ensuring the production of professional-grade podcasts that meet industry standards.
- Collaboration Skills: Develop effective teamwork and communication skills necessary for collaborating with others in the audio production and podcasting process.
- Audience Engagement: Understand strategies for building and maintaining an audience, including effective promotion, marketing, and community engagement for podcasts.
- Problem Solving: Cultivate the ability to troubleshoot common audio production challenges and address technical issues, ensuring a smooth and professional podcasting experience.
- Industry Awareness: Gain insights into the current trends, ethical considerations, and evolving landscape of the audio production and podcasting industry.

By the end of this training, participants will be well-equipped to embark on their journey in audio production and podcasting with the knowledge, skills, and confidence needed to create compelling and successful podcast content.

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VIDEO PRODUCTION AND PUBLISHING

Upon completion of this one-month video production and publishing training, participants will acquire comprehensive skills in planning, shooting, and editing high-quality videos. They will gain proficiency in using industry-standard video editing software and learn effective techniques for storytelling through visuals. Participants will also understand the fundamentals of video distribution and publishing across various platforms, optimizing content for maximum reach and engagement. Additionally, they will develop a keen eye for cinematography, lighting, and sound design, enhancing their ability to create compelling and professional-looking videos. Overall, attendees will be well-equipped to produce, edit, and publish impactful videos that effectively convey their intended messages to diverse audiences.

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DIGITAL IMAGING AND DESIGN

Upon completion of this one-month training in Digital Imaging and Design, participants will acquire a comprehensive understanding of key concepts, tools, and techniques in digital graphics. They will be proficient in using industry-standard software for image manipulation and design, demonstrating the ability to create visually appealing and professional-grade graphics. Participants will also gain essential skills in color theory, composition, and typography, enabling them to effectively communicate visually in various digital media. Additionally, they will develop a portfolio showcasing their creative and technical abilities, positioning them to excel in roles related to digital imaging and design.

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VIRTUAL REALITY AND ARTIFICAL INTELLIGENCE

Upon completion of the one-month training in Virtual Reality (VR) and the use of Artificial Intelligence (AI), participants will:

- Develop Proficiency in VR Technologies: Gain a comprehensive understanding of VR hardware and software systems.
- Acquire hands-on experience in creating, manipulating, and optimizing VR environments.
- Master AI Integration with VR: Learn how to seamlessly integrate AI algorithms and technologies into VR applications.
- Explore Al-driven interactions and simulations to enhance immersive VR experiences.
- Create Customized VR Experiences: Demonstrate the ability to design and develop personalized VR content tailored to specific applications or industries.
- Understand the principles of user experience (UX) design in the context of VR and AI.

- Implement Al-driven Interactivity: Explore and implement interactive elements within VR environments using Al-driven features.
- Develop skills in creating responsive and dynamic VR scenarios through the use of AI.
- Address Ethical Considerations: Understand ethical considerations related to AI and VR technologies.
- Develop awareness of potential biases, privacy concerns, and responsible AI practices within VR applications.
- Collaborate in Cross-Disciplinary Teams: Foster the ability to collaborate effectively with professionals from diverse backgrounds, including AI specialists, VR developers, and content creators.
- Problem-Solving and Troubleshooting: Gain proficiency in identifying and resolving common issues in VR and AI applications.
- Develop problem-solving skills to enhance the overall performance and functionality of VR experiences.
- Stay Updated on Emerging Trends: Cultivate a mindset for continuous learning and staying abreast of the latest advancements in both VR and AI technologies.

By the end of the training, participants will be equipped with the skills and knowledge needed to leverage VR and AI synergistically, opening up opportunities for innovation in various industries.

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SOCIAL MEDIA USAGE AND CONTENT CREATION

Upon completing this one-month training in Social Media Usage and Content Creation, participants will gain comprehensive skills and knowledge in effectively utilizing various social media platforms. They will be proficient in crafting engaging and strategic content, understanding audience behavior, implementing social media analytics, and employing best practices for brand promotion. Participants will also develop the ability to create visually appealing multimedia content, navigate social media algorithms, and manage online communities. This training aims to empower individuals with the expertise to leverage social media as a powerful tool for personal branding, business promotion, and community engagement.